

Productive Ward Study: PW Leads survey

WELCOME TO THE SURVEY

This questionnaire is for those currently, or most recently, leading on the implementation of the Productive Ward: Releasing Time to Care™ (referred to from now on as the Productive Ward) at your Trust. Please feel free to consult relevant colleagues, if you need to, when completing the online survey.

Your answers are important to us because they will help us to understand what has happened to the Productive Ward initiative over time, and so inform future design and development of such initiatives.

The questionnaire should take approximately 20 - 30 minutes to complete, depending on the answers you give. If you need to save your responses and return later to complete the survey you can do so (until you have clicked the "Submit" button on the final page of the survey).

1. Please enter the name of the NHS Trust that your answers in this survey relate to.

(Please note your answers will be anonymised, but we need this information in order to credit this Trust in research accrual returns)

Productive Ward Study: PW Leads survey

INITIAL IMPLEMENTATION

2. The Productive Ward was piloted in 2006 and first launched in 2008. In approximately which year did your Trust first start using the Productive Ward?

Please tick one:

- | | |
|----------------------------|----------------------------|
| <input type="radio"/> 2006 | <input type="radio"/> 2012 |
| <input type="radio"/> 2007 | <input type="radio"/> 2013 |
| <input type="radio"/> 2008 | <input type="radio"/> 2014 |
| <input type="radio"/> 2009 | <input type="radio"/> 2015 |
| <input type="radio"/> 2010 | <input type="radio"/> 2016 |
| <input type="radio"/> 2011 | |

3. Thinking back to when the Trust *first used* the Productive Ward, how was it implemented?

Please tick one:

- In all wards *at once* in the whole Trust (for single site Trusts)
- In all wards *at once* in some hospital sites that are part of the Trust (where your Trust has more than one site)
- Using a phased approach (i.e. on some wards in a hospital or Trust, with a view to further roll out)
- Only in *selected wards* in any one site (without a view to further roll-out)

Productive Ward Study: PW Leads survey

INITIAL IMPLEMENTATION (CONTD.)

4. What was the reason for this implementation approach?

Please tick all that apply:

- | | |
|---|---|
| <input type="checkbox"/> We did not have enough facilitators to support all wards at once | <input type="checkbox"/> We received external funding for a limited number of wards |
| <input type="checkbox"/> We were already running other quality improvement programmes in some wards | <input type="checkbox"/> Other |
| <input type="checkbox"/> We wanted to try it out and see how it went | |

If Other, please tell us why:

5. On what basis were initial wards chosen?

Please tick all that apply:

- There were ward sisters / managers there who were keen to use it
- They were wards that were known for embracing innovation
- They were wards which were not doing well in terms of patient experience
- They were wards we thought would rise to a challenge
- They were wards which were not doing well in terms of patient outcomes
- Other
- They were wards which were not doing well in terms of staff wellbeing

If Other, please write in any other basis used to select wards:

6. If implemented using a phased approach, did rollout across the whole Trust happen?

Please tick one:

-
- Yes
- No
- Don't know
- Not applicable

Productive Ward Study: PW Leads survey

OVERALL USAGE OVER TIME

7. Are any elements of the Productive Ward still being used at your Trust (whether or not they are referred to as part of Productive Ward)?

Yes

No

**Please note: Even if your Trust is no longer using any elements of the Productive Ward, we are still interested in your views and experiences of using it in the past.
Please continue with the survey.**

8. Productive Ward includes modules covering different aspects of the work of a ward. Which modules does your Trust have experience of using?

Please tick all that apply:

Knowing How we are Doing

Shift Handovers

Well Organised Ward

Meals

Patient Status at a Glance

Medicines

Patient Observations

Patient Hygiene

Admissions and Planned Discharge

Nursing Procedures

Ward Round

9. Which modules have you found to be the *most useful*?

Please tick your top 3:

Knowing How we are Doing

Shift Handovers

Well Organised Ward

Meals

Patient Status at a Glance

Medicines

Patient Observations

Patient Hygiene

Admissions and Planned Discharge

Nursing Procedures

Ward Round

Productive Ward Study: PW Leads survey

OVERALL USAGE OVER TIME (CONTD.)

10. The Productive Ward includes a number of tools to help wards identify priorities and to implement changes. Which parts of the toolkit does your Trust have experience of using?

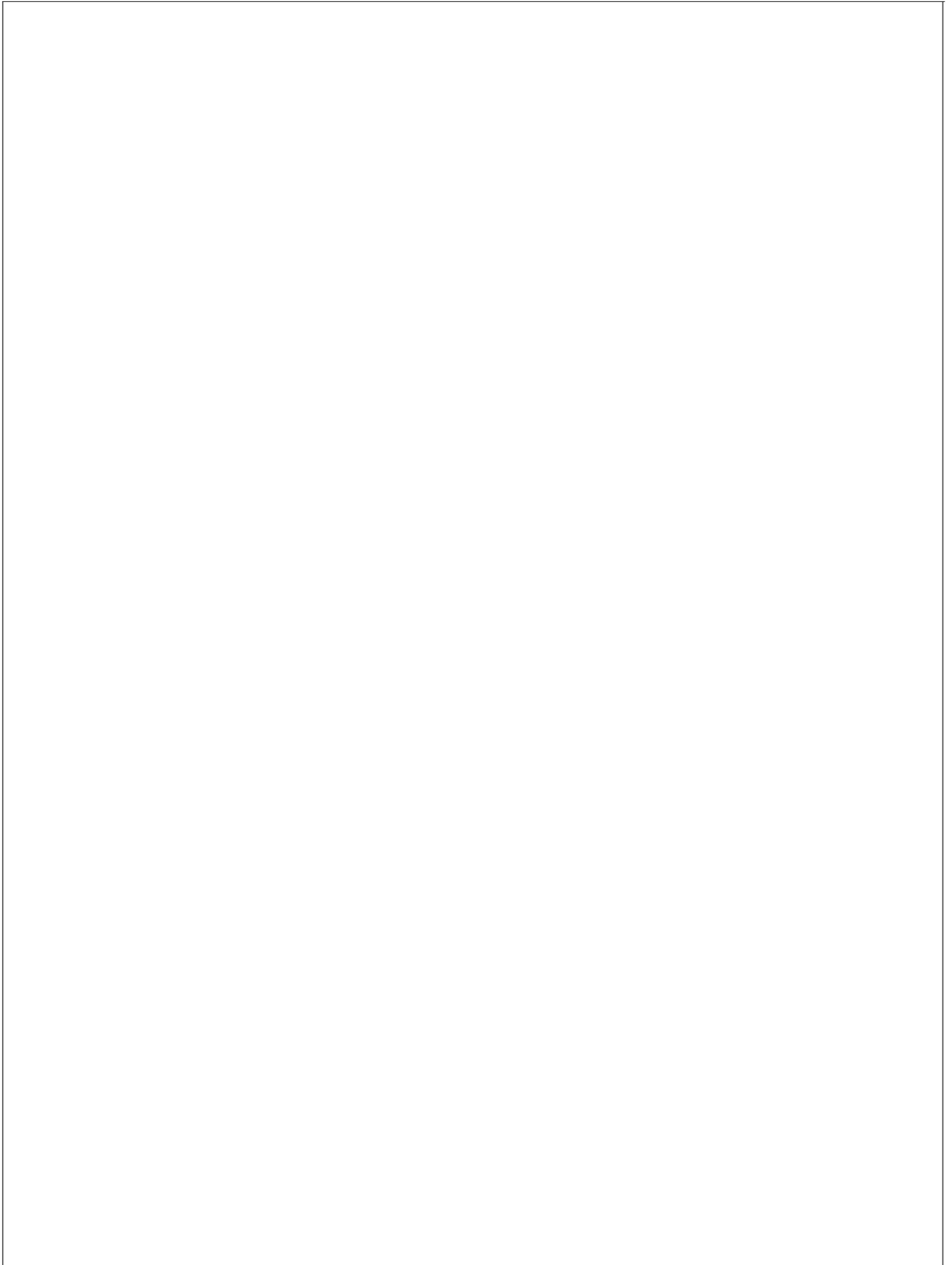
Please tick all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Your vision | <input type="checkbox"/> Visit Pyramid |
| <input type="checkbox"/> Cost/Benefit Analysis | <input type="checkbox"/> Video |
| <input type="checkbox"/> Meetings | <input type="checkbox"/> 5S Game |
| <input type="checkbox"/> Module Action Planner | <input type="checkbox"/> Timing Processes |
| <input type="checkbox"/> Activity Follow | <input type="checkbox"/> Time Benefit Quantification |
| <input type="checkbox"/> 5-Why Analysis | <input type="checkbox"/> Calculating incidents related to a particular activity |
| <input type="checkbox"/> Video Waste Walk | <input type="checkbox"/> Process Mapping |
| <input type="checkbox"/> Spaghetti Diagrams | <input type="checkbox"/> Measures Tool |
| <input type="checkbox"/> Interviews | <input type="checkbox"/> Safety Crosses |
| <input type="checkbox"/> Audit Planning | <input type="checkbox"/> Dignity Walk |
| <input type="checkbox"/> Photographs | <input type="checkbox"/> None |

11. Which tools have you found to be the *most helpful*?

Please tick your top 3:

- | | |
|--|---|
| <input type="checkbox"/> Your vision | <input type="checkbox"/> Visit Pyramid |
| <input type="checkbox"/> Cost/Benefit Analysis | <input type="checkbox"/> Video |
| <input type="checkbox"/> Meetings | <input type="checkbox"/> 5S Game |
| <input type="checkbox"/> Module Action Planner | <input type="checkbox"/> Timing Processes |
| <input type="checkbox"/> Activity Follow | <input type="checkbox"/> Time Benefit Quantification |
| <input type="checkbox"/> 5-Why Analysis | <input type="checkbox"/> Calculating incidents related to a particular activity |
| <input type="checkbox"/> Video Waste Walk | <input type="checkbox"/> Process Mapping |
| <input type="checkbox"/> Spaghetti Diagrams | <input type="checkbox"/> Measures Tool |
| <input type="checkbox"/> Interviews | <input type="checkbox"/> Safety Crosses |
| <input type="checkbox"/> Audit Planning | <input type="checkbox"/> Dignity Walk |
| <input type="checkbox"/> Photographs | <input type="checkbox"/> None |



Productive Ward Study: PW Leads survey

OVERALL USAGE OVER TIME (CONTD.)

12. Please help us get a picture of the use of Productive Ward at your Trust over time.

How many wards are there in your Trust?

Please enter number here:

Please note: In the following answers please only include Productive Ward and not other programmes in the Productive series (such as Productive Theatre).

13. Of the number of wards in your Trust, please tell us *approximately*:

How many have used at least some elements of the Productive Ward in the past, *but have now stopped*.

Please enter approximate number here:

14. How many wards have implemented the Productive Ward and *are continuing to use* at least some elements of it.

Please enter approximate number here:

15. How many wards are likely to try at least some elements of the Productive Ward *in the future*, but haven't done so yet.

Please enter approximate number here:

16. If you would like to add any comments on usage over time, please write your response here:

A large, empty rectangular box with a thin black border, intended for the user to write their response to question 16. The box is currently blank.

Productive Ward Study: PW Leads survey

OVERALL USAGE OVER TIME (CONTD.)

17. Please tell us how involved different staff groups have been in the Productive Ward in your Trust.

For each staff group please choose between - 'Not at all involved', 'Moderately involved' or 'Very involved' by placing a tick in the appropriate box:

	Not at all involved	Moderately involved	Very involved
Allied Health Professionals (physiotherapists, speech & language therapists)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ancillary staff (e.g. porters, domestic, kitchen)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Clerical / Administrative staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Estates staff (e.g. maintenance)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health scientists (e.g. phlebotomists, physiologists)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Healthcare support staff (e.g. HCAs, Asst. Practitioners)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Nursing staff (bands 5 and 6)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Nursing staff (bands 7 and 8)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Medical staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Middle management (e.g. General Manager, Clinical Director)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior management (e.g. Director of Operations, Director of Nursing)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. Have patients or carers been directly involved in helping to implement, or evaluate, the Productive Ward in your organization?

Please tick one:

- Yes
- No
- Don't know

Productive Ward Study: PW Leads survey

OVERALL USAGE OVER TIME (CONTD.)

19. Can you describe their involvement?

Please write your response here:

20. Is the Trust still involving patients or carers in Productive Ward activities?

Please tick one:

Yes

No

Don't know

Productive Ward Study: PW Leads survey

OVERALL USAGE OVER TIME (CONTD.)

21. Can you tell us why patient or carer involvement has stopped?

Please write your response here:

Productive Ward Study: PW Leads survey

OVERALL USAGE OVER TIME (CONTD.)

22. Please describe any external support or resourcing your Trust has received to help implement or sustain the Productive Ward (for example face-to-face or e-learning support from the NHS Institute, Strategic Health Authority, Productive Delivery Partners or other external consultants).

Please write your response here:

23. Are there any other networks or ways of sharing learning about the Productive Ward that you have made use of? Please describe.

Please write your response here:

A large, empty rectangular box with a thin black border, intended for the respondent to write their answer to question 23. The box is currently blank.

Productive Ward Study: PW Leads survey

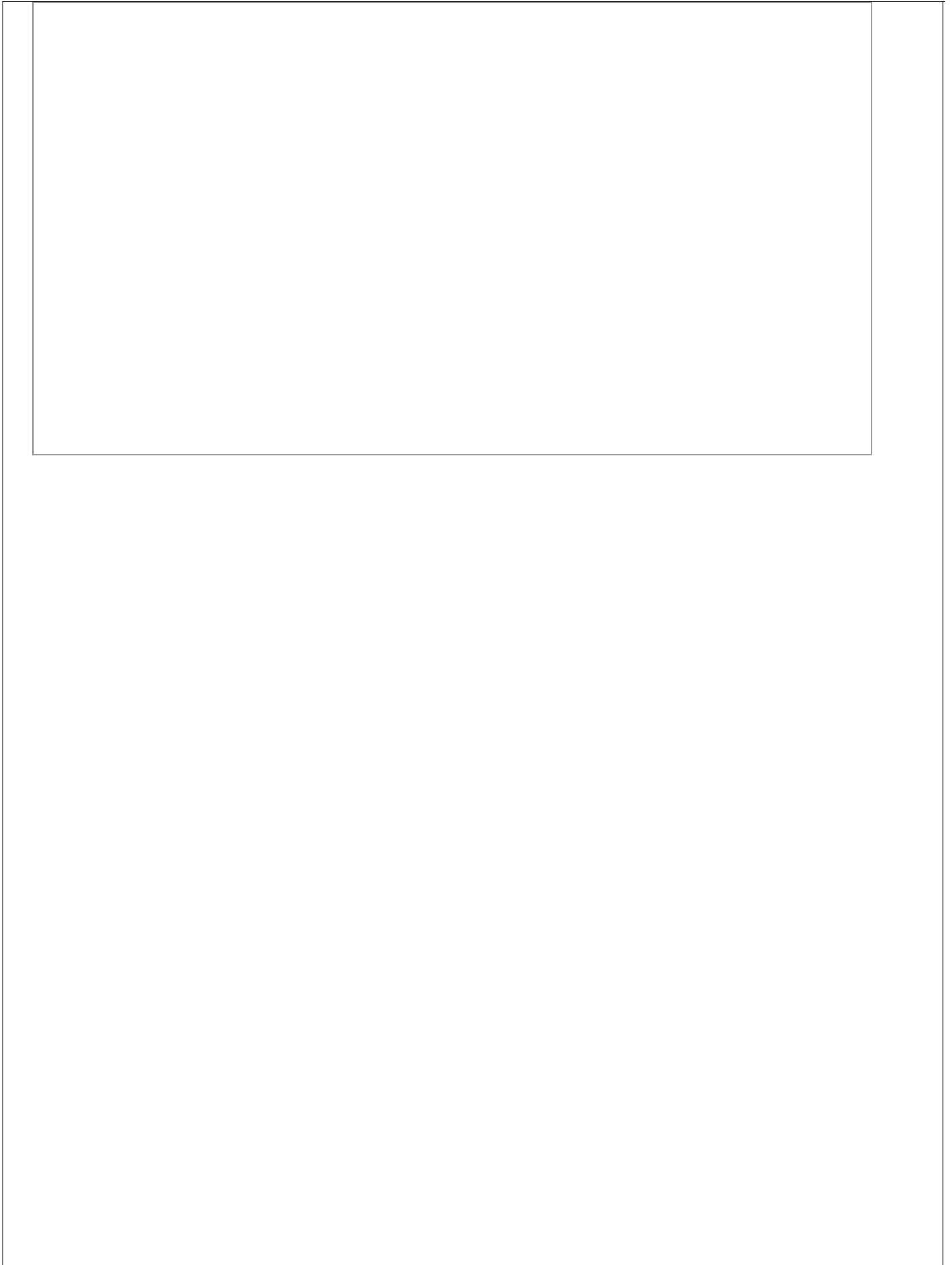
IMPACT

24. Please tell us what impact you feel the Productive Ward has had on different aspects of patient and staff experience in your Trust.

For each item please choose between Significant negative impact; Slight negative impact; No impact; Slight positive impact; Significant positive impact:

	Significant negative impact	Slight negative impact	No impact	Slight positive impact	Significant positive impact
Nursing time spent with patients	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of patient care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Patient safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Patient experience	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Care processes on the ward	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Physical environment of the ward	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Time savings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Material savings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste reduction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Staff morale	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/> Leadership capabilities of staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Staff knowledge and skills on quality improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (fill below)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If Other, please specify:



Productive Ward Study: PW Leads survey

IMPACT (CONTD.)

25. Has the Trust collected any data relating specifically to the impact of the Productive Ward?

Please tick one:

Yes

No

Don't know

Productive Ward Study: PW Leads survey

IMPACT (CONTD.)

26. What type of impacts does the impact data collected relate to (for instance staff morale, patient experience, direct nursing care time)?

Please write your response here:

27. Is the ongoing impact of the Productive Ward part of routine Trust reporting?

Please tick one:

Yes

No

Don't know

IMPACT (CONTD.)

28. What do you see as the main legacy of the Productive Ward at your Trust?
Please write your response here:

Productive Ward Study: PW Leads survey

CURRENT PICTURE (CONTD.)

32. Do you know how much it has cost to use the Productive Ward at your Trust?

Please tick one answer:

Yes

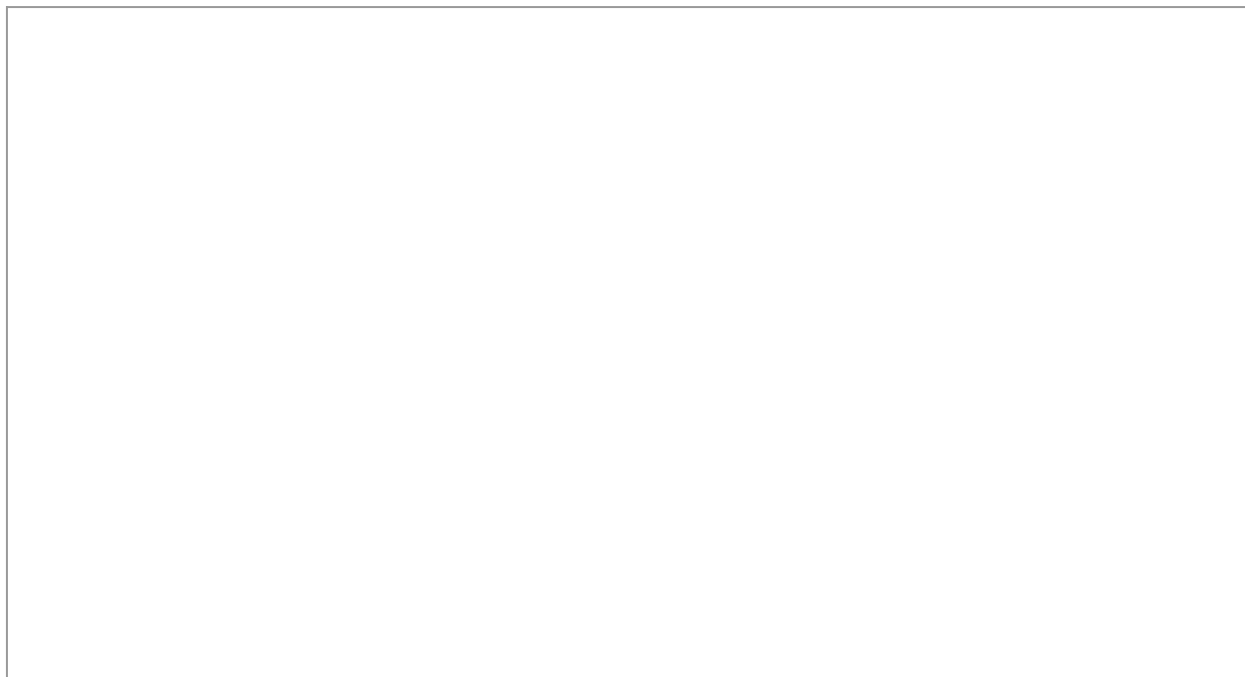
No

Partially (*e.g. we have some information about costs involved, but not all*)

Productive Ward Study: PW Leads survey

CURRENT PICTURE (CONTD.)

33. Please give us any information you are able to about the annual costs of running the Productive Ward.
Please write your response here:

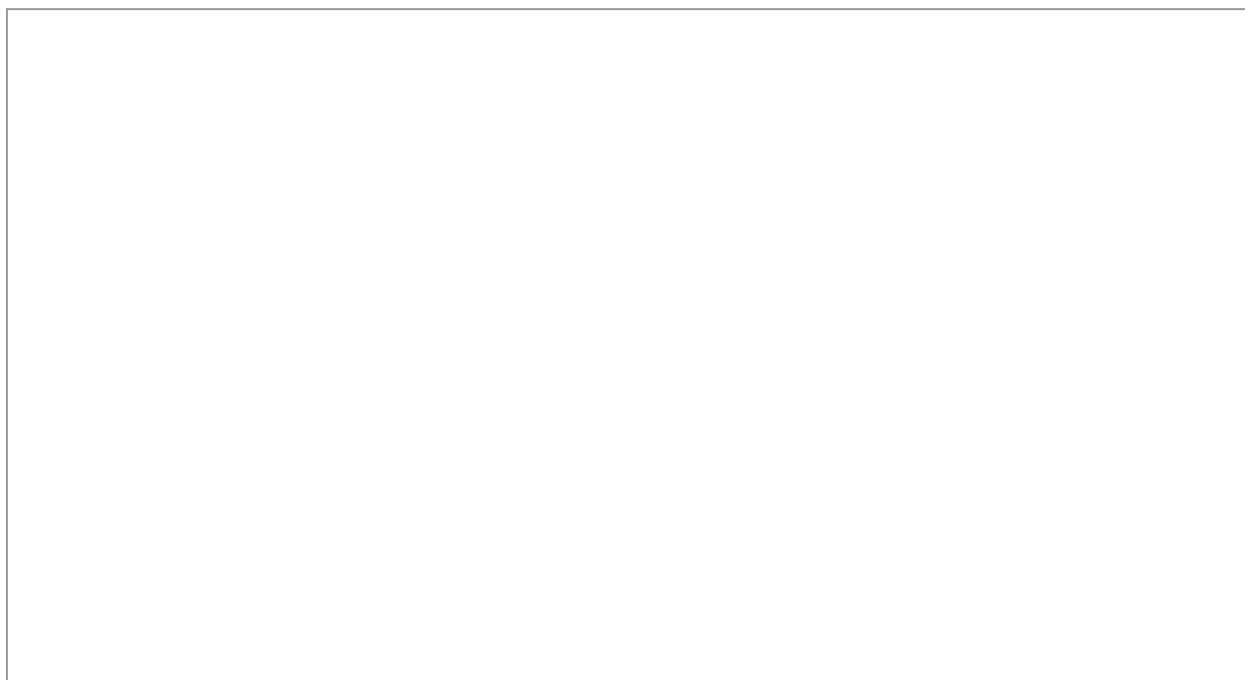
A large, empty rectangular box with a thin black border, intended for the respondent to write their answer to question 33. The box is currently blank.

Productive Ward Study: PW Leads survey

CURRENT PICTURE (CONTD.)

34. Do you have any other comments, suggestions or points you would like to made about the Productive Ward?

If so, please write your comments here:

A large, empty rectangular box with a thin black border, intended for the respondent to write their comments, suggestions, or points regarding the Productive Ward.

Productive Ward Study: PW Leads survey

ABOUT YOU

35. Could you describe your role in relation to the Productive Ward at your Trust?

Please tick one answer:

- I have responsibility for Productive Ward *at Trust / hospital level*
- I have responsibility for Productive Ward *at ward level*
- I have responsibility for Productive Ward *at Division / Directorate level*
- Other

If Other, please explain your role in relation to Productive Ward. Please write your response here:

36. Has your involvement with the Productive Ward had any of the following impacts on you personally?:

Please tick all that apply:

My Quality Improvement knowledge and skills

My career prospects

My leadership capabilities

Other

My job satisfaction

If Other (please specify):

Productive Ward Study: PW Leads survey

ABOUT YOU (CONTD.)

37. Over what period have you personally been involved with the Productive Ward initiative at this Trust?
(e.g. 2009 – 2011 or From 2012 and ongoing)

Please write your response here:

38. Which of the following best describes your work role?

Please tick one:

- | | |
|--|--|
| <input type="radio"/> Nursing care | <input type="radio"/> Service improvement |
| <input type="radio"/> Service development | <input type="radio"/> Patient quality / safety |
| <input type="radio"/> Medical care | <input type="radio"/> Other |
| <input type="radio"/> Practice development | |

If Other, please specify. Please write your response here:

Productive Ward Study: PW Leads survey

CONTACT REQUEST AND SUBMIT THE SURVEY

39. Contact request

We will be using the results of this national survey to select a small sample of case study sites in which to carry out further research on the Productive Ward (approved by HRA and the London-Stanmore REC (Ref no. 16/LO/0918)). We may wish to discuss the possibility of further participation in this research by your Trust.

If you are willing to be contacted in this regard please give us your contact details. Doing so does not put you, or your Trust, under any obligation whatsoever to participate in this further research.

First Name:

Last Name:

Job Title:

NHS Trust:

Email address:

Telephone number:

40. Thank you very much for taking part in our survey. We remind you that your answers will be treated in confidence, and all data will be anonymized prior to publication.

Please tick this box if you would like to receive a summary of findings from the national survey.