Webpage upload 1: Practice and patient surveys

Figure 1: Practice survey questionnaire

Di-Facto: Practice Survey



Promotion, help and support for patients to use online services

Q1. Which of the following **online** services do you **currently** offer to your patients (and their carers), and which services did you offer **before** the COVID-19 pandemic?

By 'online' we mean on a website, tablet or a smartphone app.

	We currently	We offered this		
	offer this	service before	We have not	
	service	COVID-19	offered this	
	Tick all th	at apply (✔)	service	Don't know
Booking appointments online				
Ordering repeat prescriptions online				
Accessing medical records online				
Accessing test results online				
Email enquiries to the practice				
On-line consultations (e.g. eConsult or AskMyGP)				
Video consultations				
Redirection to online self-care resources (e.g. websites, smart phone apps, online communities)				
Other				

If other, please specify: _____









This study is funded by the National Institute for Health Research (NIHR) [Health Services and Delivery Research Programme 128268]. The views expressed are those of the author(s) and not necessarily those of the NIHR or the Department of Health and Social Care.

Q2. Which of the following activities have you carried out in your practice to either **promote** the use of the online primary care services listed above, or to **help or support patients** to use them?

For the purposes of this survey we consider **promotion activities** to either inform patients about online services or encourage their use without necessarily providing any help or support to patients in using them. By **'help or support'** we mean providing assistance to facilitate patients' use of online services.

	Used for	Used to help or	We do not use	
	promotion of	support patients	this activity to	
	online services	to use online	promote or	
		services	support online	Don't know
	Tick all th	nat apply (✔)	services	
In-practice display (e.g. posters, TV				
display)				_
Leaflets				
Text messages and/or emails				
Content on practice website (e.g. how to				
guide/video, or prominent pop-up)				_
Use of social media (e.g. Facebook)				
Ad hoc Promotion/support by practice staff				
Employ or train a 'practice champion' with		П		
specific responsibility in this area				_
Hold scheduled workshops or events for patients				
Provision of tablets/computers for				
patients to access resources				
Other				
If other please specify:				

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Q3. When you have promoted or supported activities (as in Q2), which services was it for?

		Promotion activities	Support activities	Neither promotion or	
		Tick all that		support	Don't know
Booking appointments online				activities	
Ordering repeat prescriptions online					
Accessing medical records online					
Accessing test results online					
Email enquiries to the practice					
On-line consultations (e.g. eConsult of AskMyGP)	r				
Video consultations					
Redirection to online self-care resour websites, smart phone apps, online communities)	ces (e.g.				
Other					
If other, please specify:Q4. When you have promoted o			h staff roles v	were involved?	,
Tick all tha	t apply (✔)			Tick al	I that apply (✓)
Doctors		IT staff			
Nurses		External contr	ractors		
Other healthcare professionals			_	major duties pporting the use	of 🔲
Reception Staff		Voluntary ser	vices working v	vith the practice	
Administration Staff		Other			
If other, please specify:					

Q5. When considering the prome groups of people (if any) do you		•	s listed abo	ve, which	of the fol	lowing
Tick all tha	it apply (✔)				Tick all that	t apply (✓)
Older adults (65 years or older)		Non-English s English is a se		ose for who		
People with physical health conditions (e.g. sight loss, mobility impairments, multi-morbidity		People from E Ethnic (BAME				
People with mental health conditions (e.g. depression, psychosis)		Lower income	populations			
People with limited or no internet access		People with lo				
People with limited computer skills		Socially isolate				
People living in rural communities		Patients with carers	caring respon	sibilities or	patient	
Other						
Changes in access to off	lina aami'a	:	ational la	al al a		
In this section, we are interested have made as a result of, or to e Q6. Following the national locked or reduced access to any of the following the follow	ncourage inco down starting	reasing use o	f online sen	vices.		
			Access	Access	Access	Don't
			remained	was	was	know
Booking appointments in person			unchanged	reduced	removed	
Booking appointments on the phone				П		
						_
Face to face consultations with a GP	at the practice					
Face to face consultations with a GP Face to face consultations with a nur		ce				
		ce				
Face to face consultations with a nur	se at the praction	ce				
Face to face consultations with a nur Provision of paper prescriptions	se at the praction	ce				
Provision of paper prescriptions Ordering repeat prescriptions in pers	se at the praction	ce				

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If other, please specify: _____

or reduced access to any of the following offline ser	vices, e	either as a	result of, o	or to enco	urage
increasing use of online services?					
		Access	Access	Access	Don't
		remained unchanged	was reduced	was	know
Booking appointments in person		unchanged	reduced	removed	
Bashing and interests on the above			┡	┡	- - <u>-</u>
Booking appointments on the phone					
Face to face consultations with a GP at the practice					
Face to face consultations with a nurse at the practice					
Provision of paper prescriptions					
Ordering repeat prescriptions in person					
Ordering repeat prescriptions by phone					
Other		П		П	П
Your views					
Q8a. Please rate to what extent you agree or disagr	ee with	n the follow	ing stater	nents:	
	Stron	gly Agree	Neither	Disagree	Strongly
	Agree	!	agree nor disagree		Disagree
It is a general practice's responsibility to inform patients what online primary care services are being offered					
It is a general practice's responsibility to support patients to use online primary care services					
Other parts of the NHS (e.g. CCGs, NHS England) are responsible for informing patients about what online primary care services are being offered					
Other parts the NHS (e.g. CCGs, NHS England) are responsible for supporting patients to use online primary care services					
COVID-19 has been a key driver in the uptake of online primary care services by patients					
COVID-19 has inhibited our ability to support patients in using online primary care services					
COVID-19 has led to an increase in the support we provide					

Q7. Prior to the national lockdown starting on the 23rd March 2020, had your practice removed

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to patients in using online primary care services

Q8b. Please rate to what extent you agree or disagree with the following statements:

	Strongly Agree	Agree	Neither agree nor disagree	Disagree	Strongly Disagree
The support we provide to patients to use online primary care services is in response to patient demand/need					
The support we provide to patients to use online primary care services is in response to demand from practice staff					
The support we provide to patients to use online primary care services is in response to demand from the CCG					
Supporting patients to use online primary care services is a benefit to the practice					
Supporting patients to use online primary care services is a benefit to the patients					
We do not have the capacity to support patients in using online primary care services as much as we would like		Ш	Ш	Ш	Ц
online primary care services as much as we would like Q8c. Please rate to what extent you agree or disagre		_	Ving statem Neither agree nor disagree		e Strongly Disagree
online primary care services as much as we would like	ee with the	e follow	Neither agree nor	nents:	
Online primary care services as much as we would like Q8c. Please rate to what extent you agree or disagree Some patients are unlikely to use online primary care	Strongly Agree	e follow Agree	Neither agree nor disagree	Disagree	Disagree
Online primary care services as much as we would like Q8c. Please rate to what extent you agree or disagree Some patients are unlikely to use online primary care services no matter how much we support them Some patient groups (e.g. older or more deprived patients) require more support in using online primary care services	Strongly Agree	e follow Agree	Neither agree nor disagree	Disagree	Disagree
Online primary care services as much as we would like Q8c. Please rate to what extent you agree or disagree Some patients are unlikely to use online primary care services no matter how much we support them Some patient groups (e.g. older or more deprived patients) require more support in using online primary care services than others We hope to increase uptake of online primary care	Strongly Agree	e follow Agree	Neither agree nor disagree	Disagree	Disagree

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Increased patient uptake of online primary care services

leads to operational efficiencies for the practice

traditional forms of access

traditional forms of access

Online primary care services are complementary to

Online primary care services will ultimately replace

Q9. Are you aware of, and have you used eithe Online toolkit, or the NHS England online consu		•	ctitioners Patient
	Aware of the toolkit	Have used the toolkit	Don't know
RCGP Patient Online toolkit			
NHSE online consultations in primary care toolkit			
Q10. Please tell us anything else you consider ronline services:		ect of facilitating p	atients' access to
Your role			
Q11. Please tell us the role of the person who f	illed out this qu	estionnaire	
GP Practice manager		Receptionist	
Nurse IT manager or suppo	rt 🔲	Member of administ	rative team
Other			'
If other role, please specify:			
Further work			
Q12. We intend to follow this questionnaire wipractices who respond, as well as to carry out sinterviews). Your participation in these addition by your CRN and attract participation accruals. of these elements of research in 2021 please tie. The research team will contact a sample of interviews will be holding prize drawer of ten £250 volume you would like to be included in the prize drawer.	some more in denal activities would like the sound	epth case study wo ould be recorded as ested in taking par es in 2021 e who complete a	ork (including staff s research activity t in one or more questionnaire. If

Name: _____ Practice Name: _____

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Practice recruitment process

Table 1: Pilot Survey: October 2020 - 1st January 2021

Date	Recruitment process
Oct 2020	Received expressions of Interest (EOI) from practices regarding willingness to participate in
	pilot (N=30)
Nov 2020	Received EOIs from practices regarding willingness to participate in pilot (N=1)
19 th	19th First invitation sent to interested practices via email (N=30)
25 th	First invitation sent to new interested practice via email (N=1)
24 th	1st Emailed survey reminder to non-responding practices (N=27)
24 th - 3 rd Dec	CRN (one region) followed up with non-responding practices
Dec 2020	Received EOIs from practices regarding willingness to participate in pilot (N=2)
2 nd	First invitation sent to new interested practice via email (N=1)
4 th	2nd Emailed survey reminder to non-responding practices (N=22)
8 th	First invitation sent to new interested practice via email (N=1)
1 st Jan 2021	Pilot survey closed

Table 2: Practice survey: January to May 2021

Method	January 2021	February 2021	March 2021	April 2021	May 2021
Via email from www.nhs.uk	Introductory letter (N=262) 11 th Jan 1st invitation to practices (N=247) 13 th Jan 1st survey reminder (N=246) 20 th Jan			2nd survey reminder to non-responding practices (N=236) 30 th April	3rd survey reminder to non- responding practices (N=203) 20 th May
Via website contact form	Introductory letter sent to practices 11 th Jan (N=262) 1st invitation to practices; 13 th Jan (N=247) 1st survey reminder;	1st paper survey mailed to practice managers 3 rd Feb (N=472)	1st paper mailed survey to named GPs at practices 9 th March (N=1691 GPs)		
	20th Jan (N=246)				
Via post		1st paper survey mailed to practice managers 3 rd	1st paper mailed survey to named GPs at practices 9 th March (N=1691 GPs)		
		Feb (N=472)	2nd paper survey mailed to practice managers 16 th March (N=460)		
CRN activities	E-mail from lead CRN to alert CRNs to provision of support 7 th Jan			Lead CRN emails CRNs to contact non- responding practices 6 th April	Research team contact individual CRNs to remind to support
				Research team contact individual CRNs to remind to support practice follow-up 13th April	practice follow-up 29 th April - 24 th May

Figure 2: Patient survey questionnaire



Access to online NHS primary care services

Please answer the questions below by putting an X in one box for each question unless more than one answer is allowed (these questions are clearly marked). We will keep your answers confidential.

If you would prefer to fill in the survey online, please go to online link www.xx.xxxxxxx.co.uk./survey (or scan the QR code) and enter your survey number and password:

Your Survey number:

Your Online password:

Your QR

code:

Please answer even if you have not heard of, or used any online services.

When you have finished please check that you have answered all the questions and **return the survey** in the pre-paid envelope enclosed. You do not need to add a stamp. For queries, call 01392 725406

Thank you for your help in completing this research study

USING A COMPUTER, SMART PHONE AND ACCESSING THE INTERNET

 Do you have access to the internet at home (e.g. on a computer or smart phone)? 	5. How confident are you in installing apps on a device (e.g. on a smart phone or tablet)?
☐ Yes ☐ No	☐ Very confident☐ Quite confident
 2. How confident are you in using a search engine (e.g. Google) to look for information online (on the internet)? Very confident 	 Not very confident / I can't do this 6. How confident are you in sending a personal message to another person via an online messaging service (e.g. WhatsApp)?
☐ Quite confident ☐ Not very confident / I can't do this	☐ Very confident ☐ Quite confident
 How confident are you in completing online application forms which include personal details? 	☐ Not very confident / I can't do this
☐ Very confident ☐ Quite confident	7. How easy is it to use your GP practice's website to look for information or access online services?
■ Not very confident / I can't do this	☐ Very easy
 4. How confident are you in sending a personal message to another person via email? Very confident Quite confident Not very confident / I can't do this 	☐ Fairly easy ☐ Not very easy ☐ Not at all easy ☐ Haven't tried Please turnover ■
OUNIVERSITY OF	







ONLINE SERVICES ON OFFER AT YOUR GP PRACTICE

By 'online' we mean on a website or smartphone app. Please put an X in all the boxes that apply to you

8. As far as you know, which of the following online services does your GP practice offer? Booking appointments online Ordering repeat prescriptions online Accessing my medical records online Email enquiries to the practice Getting help or advice from your GP or other health professional by using an online form, often called online consultations or eConsults Online video consultations with a GP or other healthcare professional Other, please describe: Booking appointments online Ordering repeat prescriptions online Accessing my medical records online Accessing test results online Email enquiries to the practice Getting help or advice from your GP or other health professional by using an online form, often called online consultations or eConsults Online video consultations with a GP or other health professional by using an online form, often called online consultations or eConsults Online video consultations with a GP or other healthcare professional Other, please describe:	 11. In the past 12 months, have you made use of any of the following ways provided by your general practice to inform you about their online services (e.g. read a poster or attended a workshop)? □ Displays in the practice (e.g. posters or TV displays) □ Leaflets about online services □ Text messages and/or emails □ Content on practice website (e.g. 'how to' guide/video, or prominent pop-up) □ Use of social media (e.g. Facebook) □ Scheduled workshops or events (inperson or online) □ Making tablets or computers available to you to access online services □ Other, please describe: □ 12. Have you ever been told about online health services by someone working at your general practice, either on the phone or in person? □ Yes □ No
10. As far as you know, in the last 12 months, has your general practice used any of the following ways to inform you about their online services (listed in questions 8 and 9) or to help you to use them?	HOW HELPFUL WAS ANY SUPPORT FROM YOUR PRACTICE?
 □ Displays in the practice (e.g. posters or TV displays) □ Leaflets about online services □ Text messages and/or emails □ Content on practice website (e.g. 'how to' guide/video, or prominent pop-up) □ Use of social media (e.g. Facebook) □ Scheduled workshops or events (in-person or online) □ Making tablets or computers available to you to access online services □ Other, please describe: 	 13. Have you ever had help to use online health services by someone working at your general practice, either on the phone or in person? ☐ Yes ☐ No If 'No' go to question 15 Please turnover ◆

 If you have received any support or help yourself or someone you care for, how he 				online se	rvices for	
Support or help with the following: Please put an X in all the boxes that apply	to vo		Not helpful at all	Quite helpful	Very helpful	Don't know
Booking appointments online	to yo	u.				
Ordering repeat prescriptions online						
Accessing my medical records online						
Accessing test results online						
Email enquiries to the practice						
Getting help or advice from your GP or hea professional by using an online form (often consultations or eConsults) Online video consultations with a GP or oth	calle					
healthcare professional						
Other						
Please explain:						
Please put an X in all the boxes that app I have little or no access to the internet I am worried about security of online services (e.g.fraud or data misuse) I am worried about who would see information about me I don't know how to register for online services Other, please explain 16. What can the practice do to help you access to help you use them? If so please the practice to help you use them? If so please the practice to help you use them? If so please the practice to help you use them? If so please the practice to help you use them?	D Cess to	The regist complete I do not kn need to us Practice is I would prothe online shout online	services a	get the s ervices o provide ak to som	help neone in	person
SOME QUESTIONS ABOUT YOU						
18. Are you:		20 . Are y	ou deaf or	have a h	earing in	pairment?
☐ Male		☐ Ye	s 🔲	No		
☐ Female		21. Are y	ou blind or	partially	sighted?	
		☐ Ye	_	No		
19. How old are you?						
□ 16 - 24 □ 45 - 54 □ 75 - □ 25 - 34 □ 55 - 64 □ 85+ □ 35-44 □ 65 - 74	- 84		you a parei Iren aged u	nder 16 I No	_	our home

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	at is your ethnic group?	26. Which of these best describes what you are doing at present?
	glish / Welsh / Scottish / Northern Irish	If more than one of these applies to you, please put an X in the box next to the <u>main one</u> only.
☐ Irish		
☐ Gyr	psy or Irish Traveller	Full time paid work (30 hours or more each week)
	y other White background	Part-time paid work (under 30 hours each week) Full-time education at school, college or university
	ked / multiple ethnic groups hite and Back Caribbean	
☐ Wh	ite and Black African	☐ Unemployed
☐ Wh	ite and Asian	Permanently sick or disabled
	y other Mixed / multiple ethnic	☐ Fully retired from work ☐ Looking after the family or home ☐ Doing something else ☐ Eurloughed or reduced hours on account of
bac	ckground	
C Asia	an / Asian British	
☐ Indi		Furloughed or reduced hours on account of COVID-19
_	kistani	27. Is English your first language?
_	ngladeshi	
_	inese	☐ Yes ☐ No
☐ Any	y other Asian background	28. Do you look after, or give any help or support
	ck / African / Caribbean / Black British	to family members, friends, neighbours or others because of either: long-term physical
_	ican	or mental ill health/disability, or problems
_	ribbean	related to old age? Don't count anything you
☐ Any	y other Black/African/Caribbean	do as part of your paid employment.
_	ner ethnic group	Yes No
☐ Ara ☐ Any	y other ethnic group	29. Do you receive repeat prescriptions for medication on an ongoing basis?
For questions 24-25 , by long-term, we mean anything lasting or expected to last for 12 months or more. Please include issues related to old age.		☐ Yes ☐ No
		30. Did you need help to complete this survey?
		☐ Yes ☐ No
24. Do you have any long-term mental health conditions, disabilities or illnesses?Yes		Thank you for completing this survey. If you
		would like to be entered into the prize draw for
_	No	one of ten £25 gift cards, please enter your
	Don't know / Can't say	name and address (or email address here):
	would prefer not to say	Your Name:
25. Do you have any long-term physical		Address or Email
conditions, disabilities or illnesses?		
☐ Ye	es	Your details will only be used for the purposes of sending you the token in the event of winning.
☐ No		seriality you the token in the event of willfilling.
	on't know / Can't say	Thank you for your time.
☐ Iv	vould prefer not to say	Please put the questionnaire in the reply
		paid envelope (you do not need a stamp)